

**VILLAGE OF ALTAMONT**  
**REGULAR BOARD MEETING AGENDA**  
6:00 PM November 08, 2023

Pledge of Allegiance

**Staff Reports**

Altamont Fire Dept  
Police Department  
Public Works

**Public Comment**

1. Consider approval of Treasurer's Abstracts #7A, 9, and #10.
2. Consider authorizing Mayor Dineen to sign renewal contract with CDPHP for health insurance for retired employees.
3. Consider approval of update to Personnel Handbook regarding employee Health & Dental Insurances.
4. Consider approval of Library Lights fundraiser to support the Altamont Free Library, to be held on December 8<sup>th</sup> at 6:00 p.m. at the gazebo in Orsini Park, per request of Joe Burke, Director.
5. Consider hiring Stephen du Moulin, Guilderland, as full-time Laborer, effective November 13, 2023, at \$20.00 per hour. Position is probationary for a period of up to one year and is contingent upon Mr. du Moulin obtaining his CDL; and Water and/or Wastewater Certifications within 24 months of employment, per recommendation of Jeffrey Moller, Supt. of Public Works.
6. Consider bids submitted by Pollard Excavating, Inc., in the amounts of \$540 for Toro Groundmaster 327 Mower and \$718 for Kabota F3680 mower/snowblower with cab, per recommendation of Jeffrey Moller, Supt. of Public Works. Pollard Excavating, Inc. was the only bidder on the above items.
7. Consider approval to sell the following surplus vehicles at fair market value: 2004 Dodge Ram with plow, "As Is Condition"; and 2012 Ford F-450 Dump Truck with plow, "As Is Condition"; per recommendation of Jeffrey Moller, Supt. of Public Works. Village of Altamont has the option to reject any offers.
8. Consider resignation of Stacy Tanner, part-time Treasurer, effective November 22, 2023.
9. Consider approving renewal of the Enhanced Plan with NYS Volunteer Firefighter Cancer Benefit Program for Altamont Fire Department's Eligible Volunteer Firefighter members.
10. Consider authorizing Mayor Dineen to sign RBC Wealth Management letter authorizing RBC Wealth Management to issue 2022 Service Award one-time payment of \$700 to William E. Cleveland, Altamont Fire Department member.
11. Consider approval of the 2024 officers elected into office by the membership of the Altamont Fire Department on Monday, November 6, 2023: Paul Miller, Chief; and Thomas Tubbs, Assistant Chief.
12. Consider request of Altamont Fire Department to participate in the following event: Schoharie Christmas Parade on December 2, 2023, per request of Paul Miller, Chief.
13. Consider resignation of Barbara Muhlfelder, Zoning Board of Appeals member, effective November 1, 2023.
14. Resolution to affirm Mayor Dineen's appointments of Laura Murphy to Zoning Board of Appeals Member, position expires March 2024; Charles Trout to Zoning Board of Appeals Alternate Member, position expires March 2025; and Laurie Pinze to Zoning Board of Appeals Alternate Member, position expires March 2026.

15. Consider approving update to the Village of Altamont Fee Schedule and Village of Altamont Facilities Rental Fee Schedule.
16. Consider approval of Board Minutes for October 3<sup>rd</sup> and October 19, 2023.
17. Consider motion to adjourn.

Next scheduled meeting: December 05, 2023 at 7:00 p.m.

## VILLAGE OF ALTAMONT

115 Main Street PO Box 643 Altamont, New York 12009

Phone (518) 861-8554 Fax (518) 861-5379

### Mayor

**Kerry A. Dineen**

Patty Blackwood, Clerk

Stacy Tanner, Treasurer

Nicholas Fahrenkopf, Trustee

Michelle Ganance, Trustee

Tresa Matulewicz, Trustee

John Scally, Trustee

Good evening all,

For the month of October we had 11 calls

#### 10 False alarms

1 On Grand St

3 On Van Buren Blvd

1 On School Rd

2 On Lincoln Ave

1 On Van Evera Dr

1 On Main St

1 On Meadowdale Rd

1 Pump out on Euclid Ave

Other activities for the month were,

6th Was clean up for open house

7th Was open house

9th Was Clean up and driver training

12th Was fire prevention detail at Altamont Elementary school

14th Was Mutual Aid drill with Slingerlands Fire

16th Was truck and station night

23rd Was Drill on extrication and car fires

30th Was on chimney fires

31st We handed out candy in the park

Activities planned for November are

13th We will start decorating the firehouse for the holidays

20th Will be truck and station night

27th Holiday fire safety

Paul Miller

AFD Chief

**November 8, 2023**

**PATTY:**

PLEASE ASK THE BOARD TO ACCEPT THE FOLLOW ABSTRACTS FOR PAYMENT:

**ABSTRACT #7A: Cash Disbursement transactions, no voucher numbers**

<b>GENERAL</b>	<b>\$6,722.80</b>
<b>WATER</b>	<b>10,756.64</b>
<b>SEWER</b>	<b><u>3,166.63</u></b>
	<b>\$20,646.07</b>

Separate from Abstract 7, I neglected to add them to abstract for September.

**ABSTRACT #9: Vouchers 226 - 243 – November 8, 2023**

<b>GENERAL</b>	<b>\$13,764.87</b>
<b>WATER</b>	<b>366.84</b>
<b>SEWER</b>	<b><u>497.78</u></b>
<b>TOTAL</b>	<b>\$14,629.49</b>

**ABSTRACT #10: Vouchers 242 - 300 – November 8, 2023**

<b>GENERAL</b>	<b>\$73,696.39</b>
<b>WATER</b>	<b>25,022.44</b>
<b>SEWER</b>	<b><u>29,572.89</u></b>
	<b>\$128,291.72</b>

Also, the following transfers are needed:

**GENERAL FUND**

<b>Amount</b>	<b>From</b>	<b>To</b>
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**WATER FUND**

<b>Amount</b>	<b>From</b>	<b>To</b>
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**SEWER FUND**

<b>Amount</b>	<b>From</b>	<b>To</b>
\$4,280	G8130.410 Sludge Removal	G8130.420 Equipment Repair

## **XVII. Dental Insurance**

The Village offers dental coverage through an approved plan for full-time employees. Employees hired on or before November 7, 2023, the Village shall pay the full cost of the premium for the full-time employee and fifty percent of the premium for the employee's dependents. Employees hired November 8, 2023 and thereafter, the Village shall pay eighty percent of the premium for the full-time employee and fifty percent of the premium for the employee's dependents.

## **XVIII. Health Insurance**

The Village shall provide health insurance coverage to full-time employees.

Employees hired on or before November 7, 2023, the Village shall pay the full cost of the premium for the full-time employee and fifty percent of the premium for the employee's dependents. Employees hired November 8, 2023 and thereafter, the Village shall pay eighty percent of the premium for the full-time employee and fifty percent of the premium for the employee's dependents.

After six months on the job, a full-time employee who is eligible for health insurance coverage and has elected not to participate in the Village Health Insurance Program, may receive, on a bi-weekly basis, a buy back adjustment equal to 50% of the Village cost for a single health insurance premium, not to exceed \$2,000 annually.

At age 65, full-time employees working or retired, enrolled in Medicare Part A & B, will continue health insurance coverage with an approved Village Medicare group plan.

At age 65, full-time employees working or retired and their spouse, will have their Medicare Part-B premiums reimbursed by the Village, if the employee and spouse have health insurance coverage at the time. The Village will reimburse the employee at 100% of their Medicare Part-B premiums and reimburse the spouse at 50% of their Medicare Part-B premiums.

Upon RETIREMENT under the New York State and Local Employee Retirement or the New York State Police and Fire Retirement System, employees hired on or before June 1, 1977, with 10 years of service, will have 100% individual coverage and 50% dependent coverage paid by the Village if they meet all requirements for health insurance coverage as per the Insurance Company. Employees hired after June 1, 1977, with 10 years of service, will have 50% individual coverage and 35% dependent coverage upon retirement paid by the Village if they meet the above requirements. In order to be eligible for payment of the premiums as described above, the retiree and their dependents must be enrolled in the Health Insurance Plan offered by the Village at the time of their retirement.

At the time an employee retires from employment with the Village, any unused sick time may be applied against health insurance premiums, if all other requirements of retirement are met. Hours are converted to a bank using the employee's current hourly rate at the date of retirement. Unused sick time may not be applied against COBRA premiums.

When a retiree who is required to contribute toward the premium of their health insurance coverage falls more than two months behind in his or her contribution payments, the Village may terminate coverage. Under ordinary circumstances, once coverage is terminated for failure to meet the contribution requirement, it may not later be restored. Retirees may provide the name of a relative or friend who should also receive any contribution billing and warning notices issued by the Village. Such designations must be in writing.

After retirement, a Village full-time employee's spouse who was not on the insurance plan when the employee retired, may be eligible for health insurance coverage with the retired employee by paying 100% of the health insurance premium.

If a retiree has moved out of the area and is unable to avail themselves of the health insurance options which are provided by the Village, the Village shall reimburse the retiree and their spouse each month for the retiree and their spouse's own cost of retiree health insurance at a rate no more than the cost that the Village would have paid if the retiree and their spouse remained enrolled in the Village's health insurance. The Village's obligation to reimburse the retiree and their spouse shall arise upon the submission of a paid receipt by the retiree documenting the retiree's payment of health insurance coverage. The maximum amount that the Village shall be required to reimburse the retiree shall be the amount the Village would have paid if the retiree and their spouse had remained enrolled in the Village's health insurance. If the retiree and their spouse obtain health insurance which costs less than the Village's health insurance, the retiree shall not be entitled to the difference between the cost of the Village's health insurance and the cost of the health insurance obtained by the retiree and their spouse. If the retiree and their spouse obtain health insurance which costs more than the Village's health insurance, the Village shall reimburse only up to the amount of the cost of the Village's health insurance.

After retirement, the surviving spouse of an employee (as long as the spouse was on the insurance plan before the employee retired) will have 50% of the insurance premium paid by the Village.

## **VILLAGE OF ALTAMONT**

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### **Mayor**

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John Scally, Trustee

### Village of Altamont Fee Schedule Update 11/08/23

- Application fee for Chicken Permit: \$150.00
- Annual Chicken permit renewal by October 31<sup>st</sup> of each year: \$50.00
- Tax Search Fee: \$25.00

# Village of Altamont Facilities Rental Fee Schedule

<u>Facilities Rental –</u> Everyone (including Village staff, Board members, APD/AFD who reserves must pay the \$50 security deposit (returned after event if no issues) and \$50 kitchen fee if using the kitchen.	<u>Hours</u>	<u>Altamont Residents</u>  Parties or events of <u>up to 100 guests</u>  Application required	<u>Non-Residents</u>  Parties or events of <u>up to 100 guests</u>  Application required	Altamont Based Non-Profit Groups, Village Officials, Employees, APD & AFD: <u>one (1) free rental per calendar year.</u> Application required. Must pay \$50 security deposit and \$50 kitchen fee if used. No fee for <u>Village-sponsored events</u> (such as AFD Fundraisers). Event sponsors must clean facility & kitchen if used.	Large parties or events of <u>100 + guests</u>  Application required	<u>Notes</u>  All Village Rental Facilities are carry in/carry out. All garbage and refuse must be removed following event. Parks and Community Room are smoke-free.  For All Facilities: <u>Use of Caterer requires Insurance Certificate</u>  See Park Use or Community Room <u>Regulations</u>
<b>Bozenkill Park</b> <b>Large Pavilion – 19 tables x 10=190 people capacity.</b>	1 pm to Dusk Mon - Fri  9 am to Dusk Sat & Sun  Memorial Day to Columbus Day	\$ 125 includes parking up to 40 vehicles (swimming fees not included)  <u>\$50 refundable security deposit</u>	\$ 225 includes parking up to 40 vehicles (swimming fees not included)  <u>\$50 refundable security deposit</u>	No charge  Parking included up to 40 vehicles  Swimming fees not included with free rental.	\$ 500 Weddings, Businesses & Groups 100+. Parking up to 40 vehicles included. Swimming fees not included. Smaller groups - use Basic Fee Schedule	Use of Caterer - requires Insurance Certificate  <u>Residents: \$ 5 swimming per person. \$ 3 for ages &lt; 5 years. Free for Seniors 62+.</u> <u>Non-residents: \$ 7 swimming per person. \$ 5 for ages &lt; 5 years and \$ 5 for Seniors 62+</u>
<b>Bozenkill Park</b> <b>Small Pavilion – 2 tables = 16-20 people capacity</b>	1 pm to Dusk Mon - Fri  9 am to Dusk Sat & Sun  Memorial Day to Columbus Day	\$ 40 includes parking up to 10 vehicles (swimming fees not included)  <u>\$50 refundable security deposit</u>	\$ 80 includes parking up to 10 vehicles (swimming fees not included)  <u>\$50 refundable security deposit</u>	No charge  Parking Included up to 10 vehicles  Swimming fees not included with free rental.	N/A	Use of Caterer - requires Insurance Certificate  <u>Residents: \$ 5 swimming per person. \$ 3 for ages &lt; 5 years. Free for Seniors 62+.</u> <u>Non-residents: \$ 7 swimming per person. \$ 5 for ages &lt; 5 years and \$ 5 for Seniors 62+</u>
<b>Orsini Park – 150 people capacity</b>	9 am to Dusk Year Round	\$ 35 per event (e.g. Wedding Ceremony) On Street Parking Only <u>\$50 refundable security deposit</u>	\$ 50 per event (e.g. Wedding Ceremony) On Street Parking Only <u>\$50 refundable security deposit</u>	No charge  On Street Parking Only	N/A	Use of Caterer - requires Insurance Certificate
<b>Schilling Park Shelter</b>	9 am to Dusk Year Round	\$ 35 per event (e.g. Wedding Ceremony) On Street Parking Only <u>\$50 refundable security deposit</u>	\$ 50 per event (e.g. Wedding Ceremony) On Street Parking Only <u>\$50 refundable security deposit</u>	No charge  On Street Parking Only	N/A	Use of Caterer - requires Insurance Certificate
<b>Village Hall</b> <b>Community Room</b> <b>170 people capacity.</b>  Updated 11/2/23	Mon-Fri 7 am to midnight Sun-Sat to 1 am Mon & Tue each month N/A	\$ 150 (six hours) \$35 for each added hour. \$50 refundable security deposit and \$50 kitchen fee if used	\$ 250 (six hours) \$35 for each added hour \$50 refundable security deposit and \$50 kitchen fee if used	No charge for room. <u>Must pay \$50 security deposit &amp; \$50 kitchen fee if used.</u> Use of Caterer - requires Insurance Certificate	\$ 400 Weddings, Businesses & Groups 100+ (six hours) \$35 for each added hour	<b>Tables and Chairs</b> included in rental. <b>Kitchen Use Is Not included in rental</b> – Separate Application & \$50 Fee. Use of Caterer-need Insurance Cert.