

VILLAGE OF ALTAMONT
REGULAR BOARD MEETING AGENDA
7:00 PM July 20, 2021 **IN-PERSON IN THE COMMUNITY ROOM**

Pledge of Allegiance

Staff Reports

Altamont Fire Dept
Public Works
Police Department
Treasurer

Public Comment

Girl Scout Troop 1171 Presentation

1. Consider approval of contract for Village of Altamont's renewal of liability insurance of \$50,085.86 from Marshall and Sterling.
2. Consider approval to purchase terrorism insurance of \$680 from Marshall and Sterling.
3. Resolution to affirm Mayor Dineen's appointment of Jason Johnston, Rexford, to the position of Police Chief effective September 01, 2021, at an annual salary of \$45,000.
4. Consider authorizing Mayor Dineen to sign Letter of Intent to Option and Lease with Borrego Solar Systems, Inc.
5. Consider authorizing Mayor Dineen to sign Proposal for Professional Structural Engineering Services, not to exceed \$7,000, with Delaware Engineering, D.P.C. for repairs to the existing fire department/Village Hall facility.
6. Consider approval of Retention and Disposition Schedule for New York Local Government Records (LGS-1) issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records.
7. Consider approval of Department of Public Works Clothing Allowance Policy.
8. Consider salary increase of \$.25 per hour for Alexa Johnson, Lifeguard, effective June 19, 2021. Ms. Johnson successfully completed the Lifeguard Management training that is a requirement by NYS Dept. of Health for the Bozenkill Park summer recreation program.
9. Consider approval of schedule change for Planning Board Meetings. Meetings will be held on the 4th Tuesday of the month instead of the 4th Monday of the month effective Tuesday, August 24th.
10. Resolution to affirm Mayor Dineen's appointment of Robert Freeman to Planning Board member. Position was previously held by Dan Hitt and has a five-year term which expires March 2025.
11. Resolution to affirm Mayor Dineen's appointment of James Sullivan to Zoning Board of Appeals alternate member. Position was previously held by Gary Goss and has a five-year term which expires March 2023.
12. Consider approval of applications from Thomas Burns, Altamont, and James Verner, Altamont, for Firefighter memberships in the Altamont Fire Department per request of Kyle Haines, Chief.
13. Consider authorizing Mayor Dineen to sign RBC Wealth Management letter authorizing RBC Wealth Management to issue lump-sum payment of \$19,416.88 to William Hoogkamp, Altamont Fire Department member. Mr. Hoogkamp is withdrawing amount accumulated in the fund and there is no Village budget impact.
14. Consider authorizing Mayor Dineen to sign RBC Wealth Management letter authorizing RBC Wealth Management to issue 2020 Service Award one-time payments of \$700 to David E. Cowan, William H. Ernest, and Thomas J. Person, AFD members.
15. Consider approval for the Altamont Fire Department to host a movie in Orsini Park on August 6, 2021.

16. Consider approval of Board Minutes for June 1, 2021.

17. Consider motion to adjourn.

Next scheduled meetings: Tuesday, September 7, 2021 – 7:00 p.m. – Regular Board Meeting

VILLAGE OF ALTAMONT

115 Main Street PO Box 643 Altamont, New York 12009
Phone (518) 861-8554 Fax (518) 861-5379

Mayor

Kerry A. Dineen

Patty Blackwood, Clerk

Catherine Hasbrouck, Treasurer

Nicholas Fahrenkopf, Trustee

Michelle Ganance, Trustee

Tresa Matulewicz, Trustee

John Scally, Trustee

July 16, 2021

The Village Board of Trustees is postponing the public hearing, that was scheduled for July 20th at 7:00 p.m., on proposed Local Law No. 2 of 2021 Amending Chapter 300 of the Code of the Village of Altamont and Adopting an increase in the Sewer Service Charge. A new date for the public hearing will be set at the Village Board meeting on September 7, 2021.

Patty Blackwood

Village Clerk



ALTAMONT FIRE DEPARTMENT

EST 1893

6/1/2021

June Fire Chief's report.

Dear Board Members,

For the month of May the department responded to 6 emergency calls. Calls included 5 false alarms, and 1 auto accident.

The membership attended 8 non-emergency events. Events included 1 company meeting, 2 training drills, 1 truck and station inspection, 1 fundraiser, 1 parade, 1 station cleaning detail, and 1 Guilderland Chief's Meeting.

On May 10, with the help of Trustee Fahrenkopf, the Fire Department hosted NYS Senator Michelle Hinchey. She observed both our firehouse and town training building. The Department's goal was to express the difficulty of keeping the cost to our tax payers low while also employing safe and effective equipment and working conditions in an industry that is constantly evolving and increasing in cost.

Respectfully,

Kyle Haines
Fire Chief



ALTAMONT FIRE DEPARTMENT

EST 1893

7/6/2021

July Fire Chief's report.

Dear Board Members,

For the month of June the department responded to 11 emergency calls. Calls included 5 false alarms, 1 m/a structure fire (returned a second time), 1 hazardous condition, 1 outdoor fire, 1 rescue call, and 1 auto accident.

The membership attended 4 non-emergency events. Events included 1 company meeting, 2 training drills, and 1 truck and station inspection.

Movies in the park began on 7/16 and continue on 8/6.

The department will be attending a mutual aid drill with New Salem in New Scotland on 7/21.

The department will be providing fire protection for the fair during the demolition derbys as well as the fireworks.

Respectfully,

Kyle Haines
Fire Chief

PATTY

7/20/21

PLEASE ASK THE VILLAGE BOARD TO APPROVE THE FOLLOWING
ABSTRACTS:

ABSTRACT #27 2020-21 BUDGET

GENERAL FUND	\$16,273.93
WATER FUND	614.87
SEWER FUND	<u>1,790.60</u>
TOTAL	\$18,679.40

ABSTRACT #2 – 2021-22 BUDGET

GENERAL FUND	\$13,799.67
WATER FUND	4,234.92
SEWER FUND	<u>10,124.35</u>
TOTAL	\$28,158.94

ABSTRACT #3 – 2020-21 BUDGET

GENERAL FUND	\$48,748.58
WATER FUND	4,020.61
SEWER FUND	<u>11,818.99</u>
	\$64,588.18

The following transfers are needed for the 2020-21 budget period:

GENERAL FUND

Amount	From	To
60	A3410.200 FD Equipment	A3410.420 Fire Dept. Gas/Fuel
210	A3410.200 FD Equipment	A3410.452 FD E16 M/R
510	A5010.430 Materials	A5010.450 Misc.

WATER FUND

625	F8340.410 Trans/Dist. Comm.	F8340.424 Trans/Dist. Maint.
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SEWER FUND

1151	G8120.410 Rehabilitation	G8130.470 Treatment/Disp. Sodium
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Department of Public Works Clothing Allowance Policy

Date Adopted by the Board of Trustees: July 20, 2021

Purpose: to ensure the safety of Department of Public Works Employees, appropriate footwear and clothing must be worn when working in water, wastewater, or as a laborer for the DPW.

Policy:

The Village of Altamont will provide allowances for Department of Public Works employees as follows:

Uniforms: Work uniforms will be provided to full time employees working for the Department of Public Works. Ordering uniforms will be done through the Superintendent of Public Works.

Safety Footwear: Effective July 1, 2021, an allowance of up to \$150 annually will be provided for the purchase of safety footwear to full time water operators, wastewater operators, and laborers with the Department of Public Works.

-Employees shall be eligible for the safety footwear allowance after six (6) months of service to the department.

-Safety footwear must meet ANSI or ASTM standards (steel/safety composite toe boots).

Procedure:

Reimbursement: To receive annual reimbursement for safety footwear, employees must turn in a voucher with a copy of their receipt to the Village treasurer one time during the Village fiscal year.

Planning Board Meetings

August 2021 – March 2022

All Planning Board meetings are on an as-needed basis, and take place on the 4th Tuesday of the month at 7:00 p.m. unless noted

August 24, 2021

September 28, 2021

October 26, 2021

November 23, 2021

December 28, 2021

January 25, 2022

February 22, 2022

March 22, 2022