

VILLAGE OF ALTAMONT
REGULAR BOARD MEETING AGENDA
7:00 PM April 7, 2020

Pledge of Allegiance

2020 Organizational Meeting (See attachment)

Consider resolution to adopt the proposed appointments, designations, schedules, personnel and financial procedures contained within the Organizational Meeting Agenda.

Staff Reports

Mayor's Report

Police Department

Altamont Fire Dept

Treasurer

Public Works

Public Comment

1. Public Hearing on April 7, 2020 at 7:00 p.m. to consider 2020-2021 Village Budget before final adoption.
2. Consider approving 2020-2021 Village Budget.
3. Consider approval of Standard Work Day Resolution of 6 hours per day for Village Clerk, Court Clerk, Administrative Assistant, Parks Department, Historian, and Office Cleaner for NYS Retirement System for reporting purposes.
4. Consider approval of Standard Work Day Resolution of 6 hours per day for Mayor, Trustees and Justices for NYS Retirement System for reporting purposes.
5. Consider approval of Standard Work Day Resolution of 8 hours per day for Department of Public Works and Police Department for NYS Retirement for reporting purposes.
6. Consider addendum to escrow agreement with Stewarts Corporation for the Stewarts' project application to include technical services in addition to legal services.
7. Consider approval of Board Minutes for February 26th, March 3rd and March 11, 2020.
8. Consider motion to adjourn.

Next scheduled meetings: Tuesday, May 05, 2020 – 7:00 p.m.

VILLAGE OF ALTAMONT
BOARD OF TRUSTEES
Organizational Meeting Agenda
April 7, 2020

PART I

One Year Term

Nicholas Fahrenkopf, Deputy Mayor

Five Year Term

Connie Rue, Member, Planning Board (2025)

Danny Ramirez, Chairman, Zoning Board of Appeals (2025)

PART II

Official Newspaper

Altamont Enterprise - Primary

Spotlight - Alternative

Official Banks

First National Bank of Scotia, First Niagara Bank, Citizens Bank, J.P. Morgan Chase Bank, Kinderhook Bank, Pioneer Commercial Bank, NBT Bank, Bank of Green County and M&T Bank as official depositories of the Village of Altamont.

Authorize Mayor and Treasurer to invest Certificates of Deposit in any of the designated official depositories with a third party holding the securities.

Authorize Mayor and Treasurer to sign checks on behalf of the Village.

Time & Place of Meetings

Village Board – 7:00 p.m. First Tuesday of each month and third Tuesday as needed

-July 07, 2020 meeting rescheduled to July 21, 2020

-August 04, 2020 meeting, if needed

-November 3, 2020 meeting rescheduled to November 4, 2020

Planning Board – 7:00 p.m. Fourth Monday of each month as needed

-May 25, 2020 meeting rescheduled to May 18, 2020

Zoning Board of Appeals – 7:00 p.m. Second Tuesday of each month as needed

Mileage

Mileage rate coincides with Federal IRS approved rate per mile for reimbursement to Village employees when authorized to use their private vehicles on village business.

Bonds

For Officials and Employees to continue as last year

(\$50,000 Clerk & Treasurer; \$10,000 Employees)

Personnel Policy

To continue as written

Holiday Schedule

Approve holiday schedule for Village employees for FY 2020-21 per Schedule A.

Procurement Policy

To continue without change

2021 Organizational Meeting

First Tuesday in April 2021

Village Engineers

Barton and Loguidice, Laberge Group, Lamont Engineering, Adirondack Mountain Engineering, Insight Northeast Engineering, and Delaware Engineering as official engineering firms of the Village of Altamont.

Village Counsel

Designate Young/Sommer LLC to serve as Village Designated Attorneys for FY 2020-21.

PART III

Training

Authorizing Mayor Dineen to approve meetings, conferences, and training seminars for employees that would benefit the Village and could include the following schools, conferences and seminars sponsored by New York State Conference of Mayors such as: Annual Training School; Fall Training School; Public Works Training School; Legislative Meeting; Winter Legislative Meeting; Office of the New York State Comptroller; Office of Court Administration; Public Works Training and Licensing; and the Albany County Division of Management and Budget technology classes.

Advance Payment of Claims

Authorize Village Treasurer to pay, in advance of audit, claims for public utility services, postage, hospitalization, freight and express charges, claims for petty cash, Senior Entertainment/Trips, JP Morgan Chase Bank (Water Principal/Interest bond payments), Manufactures & Traders Trust (Sewer Principal/ Interest Bond Payments), Wex Bank (Suntrak card), School & Property Taxes, NYS Municipal Workers Comp., Disability Insurance, Health Department Park Permits, MasterCard, and fees for officials and staff to attend meetings and schools approved by Mayor Dineen prior to the next scheduled regular board meeting.

Board meetings for 2020-2021

Tuesday, May 5th at 7:00 p.m.

Tuesday, June 2nd at 7:00 p.m.

Tuesday, July 21st at 7:00 p.m.

Tuesday, August 4th at 7:00 p.m. (If needed)

Tuesday, September 1st at 7:00 p.m.

Tuesday, October 6th at 7:00 p.m.

Wednesday, November 4th at 7:00 p.m. (Tuesday is Election Day)

Tuesday, December 1st at 7:00 p.m.

Tuesday, January 5th at 7:00 p.m.

Tuesday, February 2nd at 7:00 p.m.

Wednesday, February 24th at 6:00 p.m. (Budget Workshop)

Tuesday, March 2nd at 7:00 p.m.

Wednesday, March 10th at 6:00 p.m. (Budget Workshop)

Wednesday, March 17th at 6:00 p.m. (Budget Workshop - If needed)

Tuesday, April 6th at 7:00 p.m.

VILLAGE OF ALTAMONT

2020-21 HOLIDAYS

Schedule A

MONDAY, MAY 25, 2020	MEMORIAL DAY
FRIDAY, JULY 3, 2020	INDEPENDENCE DAY
MONDAY, SEPTEMBER 7, 2020	LABOR DAY
MONDAY, OCTOBER 12, 2020	COLUMBUS DAY
TUESDAY, NOVEMBER 3, 2020	ELECTION DAY (SKELETON CREW)
WEDNESDAY, NOVEMBER 11, 2020	VETERAN'S DAY
THURSDAY, NOVEMBER 26, 2020	THANKSGIVING DAY
FRIDAY, NOVEMBER 27, 2020	DAY AFTER THANKSGIVING
THURSDAY, DECEMBER 24, 2020	CHRISTMAS EVE (1/2 DAY)
FRIDAY, DECEMBER 25, 2020	CHRISTMAS
THURSDAY, DECEMBER 31, 2020	NEW YEAR'S EVE (1/2 DAY)
FRIDAY, JANUARY 1, 2021	NEW YEAR'S DAY
MONDAY, JANUARY 18, 2021	MARTIN LUTHER KING DAY
MONDAY, FEBRUARY 15, 2021	PRESIDENT'S DAY
FRIDAY, APRIL 2, 2021	GOOD FRIDAY (1/2 DAY)