

VILLAGE OF ALTAMONT
REGULAR BOARD MEETING AGENDA
7:00 PM March 1, 2022

Pledge of Allegiance

Staff Reports

Altamont Fire Dept
Public Works
Police Department
Treasurer

Public Comment

1. Public Hearing on March 1, 2022 at 7:00 p.m. on proposed Local Law No. 1 of 2022 to Abolish the Existing Planning Board and Zoning Board of Appeals and Create a New Zoning Board of Appeals for the Village of Altamont.
2. Review SEQRA for proposed Local Law No. 1 of 2022.
3. Consider approving Resolution Issuing a Negative Declaration under SEQRA and Approving the Adoption of Local Law No. 1 of 2022 entitled "A Local Law to Abolish the Existing Planning Board and Zoning Board of Appeals and to Create a New Zoning Board of Appeals for the Village of Altamont".
4. Consider approval of application from Samuel Novak, Guilderland, for Firefighter membership in the Altamont Fire Department, per request of Paul Miller, Chief.
5. Consider appointment of Jaimee Motschmann to Deputy Registrar of Vital Statistics, per recommendation of Patty Blackwood, Village Clerk.
6. Consider holding Annual Organizational Meeting on Tuesday, April 5, 2022 at 7:00 p.m.
7. Consider holding Budget Public Hearing prior to adoption on Tuesday, April 5, 2022 at 7:00 p.m.
8. Consider approval of Board Minutes for February 1, 2022.
9. Consider motion to adjourn.

Next scheduled meetings: Thursday, March 3, 2022 – 6:00 p.m. – Budget Workshop
Thursday, March 24, 2022 – 6:00 p.m. – Budget Workshop (If needed)
Tuesday, April 5, 2022 – 7:00 p.m. – Annual Organizational Meeting, Budget Hearing & Regular Board Meeting

villageclerk@altamontvillage.org

From: paulmiller1604@aol.com
Sent: Monday, February 28, 2022 7:04 PM
To: villageclerk@altamontvillage.org
Subject: February Chiefs report

Good evening everyone,

For the month of February we had 9 calls

- 1 Auto accident on Township Rd
- 4 Structure fires
 - 1 On Western Ave
 - 1 On Altamont Blvd
 - 1 On Wedgewood Ln
 - 1 On Bozenkill Rd
- 1 Broken sprinkler pipe on Wormer Rd
- 1 Pump out on Meadowdale Rd
- 2 Special request
 - 1 On Altamont Voorheesville Rd
 - 1 On western Turnpike

Drills for the month of March are....

3/14 We will be using the smoke house at the training tower

3/21 Will be truck and station night

3/28 Ropes and Knots

We continue to wait for the parts for E17 For the pump repair to be made. In addition to E17, We are waiting for parts for ETA14 for an electrical issue with the pump . While these two pieces remain in service and usable E18 is out of service still while we try to find someone to be able to work on it. I will keep you posted on all of them..

Thank you and have a great night.

Paul Miller
Chief
Altamont Fire

From: Jeff Moller <villagedpw@nycap.rr.com>
Sent: Monday, February 28, 2022 11:41 AM
To: altamontclerk@nycap.rr.com
Subject: Re:Feb Report

DPW February Report,

There isn't much of a report for Feb.. We had a water main break on Super Bowl Sunday on Schoharie Plank West. This was a two foot long split we patched that day and then had to cut out and replace a section of pipe several days later. Because of the location of the gas main we couldn't open the hole big enough to use our 14" cut off saws. Guilderland came up and made to cuts with their power grit saw. We have since bought our own. We were able to catch this break quick and didn't loose much water. We have been dealing with the snow and ice, equipment break downs and working on the budget. For the most part our salt deliveries have kept up with our demand. We had to borrow a load of salt once from Guilderland. Could you also mention that we will be reading water meters in the coming weeks if anyone sees us in yards.

Thank You,
Jeff

PATTY

March 1, 2022

Please ask the Village Board to pass a resolution to accept the following abstracts as presented:

ABSTRACT #18

General Fund	\$ 6,419.00
Water Fund	3,423.07
Sewer Fund	<u>4,352.53</u>
Total	\$ 22,551.03

ABSTRACT #19

General Fund	\$22,723.32
Water Fund	2,047.11
Sewer Fund	<u>14,145.65</u>
Total	38,916.08

Also, the following transfers are needed:

GENERAL FUND

Amount	From	To
250	A3410.457 Consumables	A3410.470 FD Electric/Gas
200	A7140.402 Phone/Park	A7140.401 Electric Power Park
50	A8140.410 Storm Sewer Cont.	A8140.420 Sidewalks
100	A1010.400 Trustee Cont.	A1325.400 Clerk/Treas.
250	A1620.220 Website	A1620.400 Shared Bldg Cont.
650	A3120.410 Gas/Fuel	A3120.412 Office Supplies
500	A3120.410 Gas/Fuel	A3120.414 Training
500	A5010.410 Gas/Fuel	A5010.400 Street Admi n.
300	A5010.410 Gas/Fuel	A5010.430 Materials
550	A5010.410 Gas/Fuel	A5010.450 Misc.
300	A7110.401 Main St Park	A7110.402 Maple Ave Park
300	A7110.401 Main St Park	A7140.430 Misc.
300	A7620.421 Seniors Lunch	A7620.400 Seniors Cont.

WATER FUND

Amount	From	To
850	F8330.120 Filter Plant Overtime	F8340.120 Trans/Dist. OT
250	F8320.402 Power Township	F8320.401 Power Agawam
950	F8320.404 Power NWH	F8320.403 Power Gun Club Road Well Pump
350	F8340.424 Trans/Dist.Main/Parts	F8340.422 Trans/Dist. Heavy Equip.
50	F8320.408 Testing/New Wells	F8320.407 Disinfection/Wells
650	F8340.424 Trans/Dist. Main.	F8340.450 Trans/Dist Misc.

**Village of Altamont
Local Law No. 1 of 2022**

**A Local Law To Abolish the Existing Planning Board and Zoning Board of Appeals and
Create a New Zoning Board of Appeals for the Village of Altamont**

Be it enacted by the Village of Altamont Board of Trustees as follows:

§ 1. Purpose and Intent.

- A. The Village of Altamont Board of Trustees (“Village Board”) hereby finds that it is in the public interest to abolish the existing Village of Altamont Planning Board and Village of Altamont Zoning Board of Appeals and create a new Zoning Board of Appeals with the powers and duties of a planning board and a zoning board of appeals.
- B. The Village’s purpose in enacting this local law is to provide for a more streamlined and efficient procedure for reviewing land use applications while maintaining the same substantive requirements for subdivision and the use and development of land in the Village as set forth in the Village of Altamont Code, Chapter 315 (“Subdivision”) and Chapter 355 (“Zoning”).

§ 2. Abolition of Existing Planning and Zoning Board of Appeals and Establishment of New Zoning Board of Appeals.

- A. The Village Board hereby abolishes the existing Planning Board and Zoning Board of Appeals.
- B. The Village Board hereby creates a new Zoning Board of Appeals and gives and grants to the new Zoning Board of Appeals the powers and duties of a planning board and a zoning board of appeals as set forth in the New York State Village Law, Village Code Chapter 315 (“Subdivisions”) and Village Code Chapter 355 (“Zoning”).
- C. Chapter 355, Section 355-51 (“Planning Board”) shall be deleted in its entirety.
- D. Chapter 355, Section 355-52 (“Zoning Board of Appeals”) shall be amended to add a new Section 355-52(B)(3) which shall provide as follows:

(3) The responsibilities of the Zoning Board of Appeals shall also include:

- (a) Reviewing and granting subdivision applications;
- (b) Reviewing and granting site plan applications;
- (c) Reviewing and granting special use permit applications;

- (d) Preparing changes to the Comprehensive Plan (unless the Village Board creates a separate committee for this purpose) and review of proposed amendments to this chapter; and
- (e) Any other matters that the Village Board of Trustees shall, by amendment to this chapter, decide to vest as responsibilities of the Planning Board.

In carrying out these functions, the Zoning Board of Appeals shall have all of the powers described in § 7-725-a of the Village Law related to site plan review and §§ 7-728 and 7-730 of the Village Law related to review of subdivision plats.

- E. Wherever the terms Zoning Board, Zoning Board of Appeals or Planning Board appear in the Village Code, said terms shall hereafter mean and refer to the Zoning Board of Appeals created upon the adoption of this Local Law.
- F. Section 355, Section 355-52(A) (“Zoning Board of Appeals – Membership”) shall be amended as follows:
 - (1) A Zoning Board of Appeals is hereby established in accordance with §§ 7-712, 7-712-a, and 7-712-b of the Village Law. It shall consist of five members and ~~two~~ one alternates, each to serve for a term of five years. The term of office of the members of the Zoning Board of Appeals and the manner of their appointment shall be in accordance with the provisions of 7-712 of the Village Law. A member of the Zoning Board of Appeals shall not at the same time be a member of the Village Board.
- G. The Mayor of the Village of Altamont shall appoint the members of the new Zoning Board of Appeals, subject to approval of the Village Board, at the Village’s organizational meeting in April 2022. The appointment of members shall be for a term so fixed that one member’s term shall expire at the end of year in which such member was appointed, and the remaining member’s terms be so fixed so that one members term expires at the end of each official year thereafter.

§3 Chapter 67 (“Planning Board and Zoning Board of Appeals”) is amended as follows:

- A. Section 67-1 (“Planning Board”) shall be deleted in its entirety.
- B. Sections 71-2, 67-3, and 67-4 shall be amended to delete references to the “Planning Board”.

§4 Supersession of Other Laws

All local laws in conflict with the provisions of this Local Law area hereby superseded. This Local Law also supersedes, amends, and takes precedence over any inconsistent provisions of New York Village Law under the Town's Municipal Home Rule powers, pursuant to Municipal Home Rule Law §10(1)(ii)(d)(3), §10(1)(ii)(a)(14), and §22.

§ 5. Severability:

The invalidity of any word, section, clause, paragraph, sentence, part, or provision of this local law shall not affect the validity of any other part of this local law which can be given effect without such invalid part or parts.

§ 6. Effective Date:

This local law shall take effect upon on the date of the Village of Altamont organizational meeting in April 2022.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Village of Altamont Board of Trustees			
Name of Action or Project:			
Proposed Local Law to Abolish the Existing Planning Board and Zoning Board of Appeals and to Create a New Zoning Board of Appeals			
Project Location (describe, and attach a location map):			
Village of Altamont			
Brief Description of Proposed Action:			
<p>The proposed local law would abolish the existing Village of Altamont Planning Board and Village of Altamont Zoning Board of Appeals and create a new seven (7) member Zoning Board of Appeals. The purpose in enacting this local law is to provide for a more streamlined and efficient procedure for reviewing land use applications in the Village while maintaining the same substantive requirements for subdivision and the use and development of land as set forth in the Village of Altamont Code, Chapter 315 ("Subdivision") and Chapter 355 ("Zoning"). The existing Planning Board and ZBA would be abolished and the new seven (7) member Zoning Board of Appeals that is established would exercise the same powers and duties of the current ZBA and Planning Board. There would be no Planning Board after the current board is abolished and new ZBA is formed. The local law would take effect on the date of the Village Board's April 2022 Organizational Meeting. The members of the new ZBA will be appointed at that time, subject to approval by the Village Board. The appointment of members will be for a term so fixed that one member's term will expire at the end of the year in which such member was appointed, and the remaining member's terms will be fixed so that one members term expires at the end of each official year thereafter.</p>			
Name of Applicant or Sponsor:		Telephone:	
Village of Altamont Board of Trustees			
		E-Mail:	
Address:			
115 Main Street,			
City/PO:		State:	Zip Code:
Altamont		NY	12209
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
			<input type="checkbox"/>
			<input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval:			YES
			<input type="checkbox"/>
			<input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		

SHORT ENVIRONMENTAL ASSESSMENT FORM – PART 1 ATTACHMENT:

ADDITIONAL INFORMATION NARRATIVE

ADOPTION OF LOCAL LAW TO ABOLISH THE EXISTING PLANNING BOARD AND ZONING BOARD OF APPEALS AND TO CREATE A NEW ZONING BOARD OF APPEALS

JANUARY 4, 2022

Brief Explanation

The Short Environmental Assessment Form (EAF) at section 1.1 asks if administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation is the only approval which must be granted to enable the proposed action to proceed. In this matter, the proposed "Local Law to Abolish the Existing Planning Board and Zoning Board of Appeals and to Create a New Zoning Board of Appeals for the Village of Altamont", the answer to this question is Yes. That is, no other approvals must be granted to adopt the local law. In that circumstance the EAF directs that only section 1 of the EAF must be completed. Because the adoption of this local law is not project-specific, it is not necessary to complete 1.2 -1.20 EAF. To provide additional information, this supplement is provided in response to EAF section 1.1.

Name of Action and SEQRA Status:

A Local Law to Abolish the Existing Planning Board and Zoning Board of Appeals and to Create a New Zoning Board of Appeals in the Village of Altamont.

Description of Action

The proposed local law would abolish the existing Village of Altamont Planning Board and Village of Altamont Zoning Board of Appeals and create a new seven (7) member Zoning Board of Appeals ("ZBA"). The purpose in enacting this local law is to provide for a more streamlined and efficient procedure for reviewing land use applications in the Village while maintaining the same substantive requirements for subdivision and the use and development of land as set forth in the Village of Altamont Code, Chapter 315 ("Subdivision") and Chapter 355 ("Zoning"). The existing Planning Board and Zoning Board of Appeals would be abolished and a new seven (7) member ZBA would be established. The new ZBA would exercise the same powers and duties as the current Zoning Board of Appeals and Planning Board. There would be no Planning Board after the current board is abolished. The local law would take effect on the date of the Village Board's April 2022 Organizational Meeting. The members of the new ZBA will be appointed at that time subject to approval by the Village Board. The appointment of members will be for a term so fixed that one member's term will expire at the end of the year in which such member was appointed, and the remaining member's terms will be fixed so that one members term expires at the end of each official year thereafter.

The adoption of the proposed local law is administrative in nature and will not directly result in any increase in capacity at the wastewater treatment plant, land development approvals, permits or subsequent land disturbance and development.

Since the proposed action will not directly result in any land disturbance or development; and since it would generally apply to the entirety of the Village of Altamont, most of the questions in the EAF are not applicable to this action.