

VILLAGE OF ALTAMONT
REGULAR BOARD MEETING AGENDA
7:00 PM February 1, 2022

Pledge of Allegiance

Staff Reports

Altamont Fire Dept
Public Works
Police Department
Treasurer

Public Comment

1. Public Hearing on February 1, 2022 at 7:00 p.m. on proposed Local Law No. 1 of 2022 to Abolish the Existing Planning Board and Zoning Board of Appeals and Create a New Zoning Board of Appeals for the Village of Altamont.
2. Review SEQRA for proposed Local Law No. 1 of 2022.
3. Consider approving Resolution Issuing a Negative Declaration under SEQRA and Approving the Adoption of Local Law No. 1 of 2022 entitled "A Local Law to Abolish the Existing Planning Board and Zoning Board of Appeals and to Create a New Zoning Board of Appeals for the Village of Altamont".
4. Consider awarding the General Construction Contract for the Altamont Fire Department Repairs Project to AJS Masonry, Inc. at the low bid cost of \$106,100; Accept bid Alternate #2, Canopy Replacement, at a cost of \$8,714; Accept all unit pricing for future consideration; and authorize Mayor Dineen to execute the necessary paperwork (e.g., Notice of Award, Notice to Proceed, Agreement, Change Orders, Certificate of Substantial Completion, checks for contractor payment, etc.) for contract initiation and completion of work, per recommendation of Delaware Engineering, D.P.C.
5. Consider approval of applications from Lance Peck, Guilderland, and John-Russell Cochran, Altamont, for Firefighter memberships in the Altamont Fire Department, per request of Paul Miller, Chief.
6. Consider authorizing Mayor Dineen to sign RBC Wealth Management letter authorizing RBC Wealth Management to issue payment of \$12,694.89 to Mark J. Huggins, Altamont Fire Department member. Mr. Huggins is withdrawing the 2nd of 2 installments equal to his December 31, 2021 account balance and there is no Village budget impact.
7. Consider appointment of Jason McCanney, Latham, to part-time police officer, not to exceed 20 hours per week at a salary of \$15.00 per hour per recommendation of Jason Johnston, Chief. Position is probationary for a period of up to one year. After successful completion of probation, salary will be increased to \$16.00 per hour.
8. Consider changing Budget Workshop dates to Thursday, February 24th; Thursday, March 3rd; and Thursday, March 24th (if needed) at 6:00 p.m.
9. Consider approval of Board Minutes for January 4, 2022.
10. Consider motion to adjourn.

Next scheduled meetings:	Thursday, February 24, 2022 – 6:00 p.m. – Budget Workshop
	Tuesday, March 1, 2022 – 7:00 p.m. – Regular Board Meeting
	Thursday, March 3, 2022 – 6:00 p.m. – Budget Workshop
	Thursday, March 24, 2022 – 6:00 p.m. – Budget Workshop (If needed)

From: [REDACTED]
Sent: Monday, January 31, 2022 9:22 PM
To: villageclerk@altamontvillage.org
Subject: January Chiefs report

Good evening everyone,

For the month of January we had 9 calls...

- 1 Mutual aid request for a missing hiker
- 2 Alarm drops
 - 1 At the Industrial Park
 - 1 At the High School
- 1 Stand by request for the town for the structure fire at Carpenter Village
- 1 Mutual aid structure fire in Knox
- 3 Carbon Monoxide alarm calls
 - 2 On Western Ave
 - 1 On Hawes Rd
- 1 Culinary mishap in Park Guilderland Apartments

Drills for February are as follows....

- 14th Air packs
- 21st Is truck and station night
- 28th Mask confidence

E17 is scheduled to be out of service for repairs of the pump in the next couple of weeks

Thank you,
Paul Miller
Chief

February 1, 2022

Patty

Please ask the Village Board to pass a resolution to accept the following abstracts for Board review:

ABSTRACT #16

GENERAL FUND	7,003.22
WATER FUND	13,498.03
SEWER FUND	<u>2,670.26</u>
TOTAL	\$23,171.51+ Wire Transfer on 1/15 to JP Morgan for
	Water Principal \$85,000.00 A9710.600
	Interest \$12,250.02 A9730.600

ABSTRACT #17

GENERAL FUND	\$22,054.86
WATER FUND	6,001.95
SEWER FUND	<u>6,396.64</u>
TOTAL	\$34,453.45

TRANSFERS

GENERAL FUND

AMOUNT	FROM	TO
2,000	A1450.400 Elections	A1990.400 Contingent Fund
35	A1910.400 Unallocated Ins.	A3120.420 Police Insurance
350	A3120.200 Equipment	A3120.411 Vehicle Maint.
500	A3120.410 Police Gas/Fuel	A3120.414 Training
360	A3410.100 FD Cleaning	A3410.110 Fire Dept. Admin. Asst
3,500	A3410.200 FD Equipment	A3410.454 FD E-17 2000 M/R
750	A3410.200 FD Equipment	A3410.456 FD Equip. M/R
200	A3410.451 FD Chief Rep.	A3410.450 Misc.
90	A5010.420 DPW Insurance	A3989.400 Fire Hydrants CE
275	A5010.200 Equipment	A5010.400 DPW Heavy Equipment
25	A5142.200 Snow Equipm.	A5010.430 Materials
350	A8140.410 Storm Sewers CE	A5010.450 DPW Misc.
110	A7620.411 Trips	A7620.400 Seniors CE
40	A8140.410 Storm Sewers	A8140.420 Sidewalks
25	A7110.402 Main Street Park	A7110.402 Maple Avenue Park
100	A7110.401 Main Street Park	A7140.402 Phone Park
310	A7140.100 Park Rec PS	A7140.110 Park PW Summer PS

WATER FUND

1,625	F8320.408 Testing/New Well House	F8320.416 Main/Rep. Gun Club Well
325	F8340.410 Trans/Dist. Comm	F8340.420 Trans/Dist. Repair/Parts
350	F8340.410 Trans/Dist. Comm	F8340.423 Trans/Dist Reservoir/Dam
800	F8340.410 Trans/Dist. Comm	F8340.424 Trans/Dist Maint/Repair
2,410	F8320.418 Testing Gun Club	F8310.400 Taxes & Assessment
100	F8320.418 Testing Gun Club	F8320.401 Power/Agawam/Steel Tanks
1,400	F8310.420 Admin. Meters	F1900.400 Contingent Account
3,000	F8310.400 Admin. CE	F8340.424 Trans/Dist Maint/Parts

**Village of Altamont
Local Law No. 1 of 2022**

**A Local Law To Abolish the Existing Planning Board and Zoning Board of Appeals and
Create a New Zoning Board of Appeals for the Village of Altamont**

Be it enacted by the Village of Altamont Board of Trustees as follows:

§ 1. Purpose and Intent.

- A. The Village of Altamont Board of Trustees (“Village Board”) hereby finds that it is in the public interest to abolish the existing Village of Altamont Planning Board and Village of Altamont Zoning Board of Appeals and create a new Zoning Board of Appeals with the powers and duties of a planning board and a zoning board of appeals.
- B. The Village’s purpose in enacting this local law is to provide for a more streamlined and efficient procedure for reviewing land use applications while maintaining the same substantive requirements for subdivision and the use and development of land in the Village as set forth in the Village of Altamont Code, Chapter 315 (“Subdivision”) and Chapter 355 (“Zoning”).

§ 2. Abolition of Existing Planning and Zoning Board of Appeals and Establishment of New Zoning Board of Appeals.

- A. The Village Board hereby abolishes the existing Planning Board and Zoning Board of Appeals.
- B. The Village Board hereby creates a new Zoning Board of Appeals and gives and grants to the new Zoning Board of Appeals the powers and duties of a planning board and a zoning board of appeals as set forth in the New York State Village Law, Village Code Chapter 315 (“Subdivisions”) and Village Code Chapter 355 (“Zoning”).
- C. Chapter 355, Section 355-51 (“Planning Board”) shall be deleted in its entirety.
- D. Chapter 355, Section 355-52 (“Zoning Board of Appeals”) shall be amended to add a new Section 355-52(B)(3) which shall provide as follows:

(3) The responsibilities of the Zoning Board of Appeals shall also include:

- (a) Reviewing and granting subdivision applications;
- (b) Reviewing and granting site plan applications;
- (c) Reviewing and granting special use permit applications;

- (d) Preparing changes to the Comprehensive Plan (unless the Village Board creates a separate committee for this purpose) and review of proposed amendments to this chapter; and
- (e) Any other matters that the Village Board of Trustees shall, by amendment to this chapter, decide to vest as responsibilities of the Planning Board.

In carrying out these functions, the Zoning Board of Appeals shall have all of the powers described in § 7-725-a of the Village Law related to site plan review and §§ 7-728 and 7-730 of the Village Law related to review of subdivision plats.

- E. Wherever the terms Zoning Board, Zoning Board of Appeals or Planning Board appear in the Village Code, said terms shall hereafter mean and refer to the Zoning Board of Appeals created upon the adoption of this Local Law.
- F. Section 355, Section 355-52(A) (“Zoning Board of Appeals – Membership”) shall be amended as follows:
 - (1) A Zoning Board of Appeals is hereby established in accordance with §§ 7-712, 7-712-a, and 7-712-b of the Village Law. It shall consist of ~~five~~ seven members and one alternate, each to serve for a term of ~~five~~ seven years. The term of office of the members of the Zoning Board of Appeals and the manner of their appointment shall be in accordance with the provisions of 7-712 of the Village Law. A member of the Zoning Board of Appeals shall not at the same time be a member of the Village Board.
- G. The Mayor of the Village of Altamont shall appoint the members of the new Zoning Board of Appeals, subject to approval of the Village Board, at the Village’s organizational meeting in April 2022. The appointment of members shall be for a term so fixed that one member’s term shall expire at the end of year in which such member was appointed, and the remaining member’s terms be so fixed so that one members term expires at the end of each official year thereafter.

§3 Chapter 67 (“Planning Board and Zoning Board of Appeals”) is amended as follows:

- A. Section 67-1 (“Planning Board”) shall be deleted in its entirety.
- B. Sections 71-2, 67-3, and 67-4 shall be amended to delete references to the “Planning Board”.

§4 Supersession of Other Laws

All local laws in conflict with the provisions of this Local Law area hereby superseded. This Local Law also supersedes, amends, and takes precedence over any inconsistent provisions of New York Village Law under the Town's Municipal Home Rule powers, pursuant to Municipal Home Rule Law §10(1)(ii)(d)(3), §10(1)(ii)(a)(14), and §22.

§ 5. Severability:

The invalidity of any word, section, clause, paragraph, sentence, part, or provision of this local law shall not affect the validity of any other part of this local law which can be given effect without such invalid part or parts.

§ 6. Effective Date:

This local law shall take effect upon the date of the Village of Altamont organizational meeting in April 2022.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information							
Village of Altamont Board of Trustees							
Name of Action or Project: Proposed Local Law to Abolish the Existing Planning Board and Zoning Board of Appeals and to Create a New Zoning Board of Appeals							
Project Location (describe, and attach a location map): Village of Altamont							
Brief Description of Proposed Action: The proposed local law would abolish the existing Village of Altamont Planning Board and Village of Altamont Zoning Board of Appeals and create a new seven (7) member Zoning Board of Appeals. The purpose in enacting this local law is to provide for a more streamlined and efficient procedure for reviewing land use applications in the Village while maintaining the same substantive requirements for subdivision and the use and development of land as set forth in the Village of Altamont Code, Chapter 315 ("Subdivision") and Chapter 355 ("Zoning"). The existing Planning Board and ZBA would be abolished and the new seven (7) member Zoning Board of Appeals that is established would exercise the same powers and duties of the current ZBA and Planning Board. There would be no Planning Board after the current board is abolished and new ZBA is formed. The local law would take effect on the date of the Village Board's April 2022 Organizational Meeting. The members of the new ZBA will be appointed at that time, subject to approval by the Village Board. The appointment of members will be for a term so fixed that one member's term will expire at the end of the year in which such member was appointed, and the remaining member's terms will be fixed so that one members term expires at the end of each official year thereafter.							
Name of Applicant or Sponsor: Village of Altamont Board of Trustees		Telephone: E-Mail:					
Address: 115 Main Street,							
City/PO: Altamont		State: NY	Zip Code: 12209				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input type="checkbox"/>						
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres							
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland							

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		

SHORT ENVIRONMENTAL ASSESSMENT FORM – PART 1 ATTACHMENT:

ADDITIONAL INFORMATION NARRATIVE

ADOPTION OF LOCAL LAW TO ABOLISH THE EXISTING PLANNING BOARD AND ZONING BOARD OF APPEALS AND TO CREATE A NEW ZONING BOARD OF APPEALS

JANUARY 4, 2022

Brief Explanation

The Short Environmental Assessment Form (EAF) at section 1.1 asks if administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation is the only approval which must be granted to enable the proposed action to proceed. In this matter, the proposed "Local Law to Abolish the Existing Planning Board and Zoning Board of Appeals and to Create a New Zoning Board of Appeals for the Village of Altamont", the answer to this question is Yes. That is, no other approvals must be granted to adopt the local law. In that circumstance the EAF directs that only section 1 of the EAF must be completed. Because the adoption of this local law is not project-specific, it is not necessary to complete 1.2 -1.20 EAF. To provide additional information, this supplement is provided in response to EAF section 1.1.

Name of Action and SEQRA Status:

A Local Law to Abolish the Existing Planning Board and Zoning Board of Appeals and to Create a New Zoning Board of Appeals in the Village of Altamont.

Description of Action

The proposed local law would abolish the existing Village of Altamont Planning Board and Village of Altamont Zoning Board of Appeals and create a new seven (7) member Zoning Board of Appeals ("ZBA"). The purpose in enacting this local law is to provide for a more streamlined and efficient procedure for reviewing land use applications in the Village while maintaining the same substantive requirements for subdivision and the use and development of land as set forth in the Village of Altamont Code, Chapter 315 ("Subdivision") and Chapter 355 ("Zoning"). The existing Planning Board and Zoning Board of Appeals would be abolished and a new seven (7) member ZBA would be established. The new ZBA would exercise the same powers and duties as the current Zoning Board of Appeals and Planning Board. There would be no Planning Board after the current board is abolished. The local law would take effect on the date of the Village Board's April 2022 Organizational Meeting. The members of the new ZBA will be appointed at that time subject to approval by the Village Board. The appointment of members will be for a term so fixed that one member's term will expire at the end of the year in which such member was appointed, and the remaining member's terms will be fixed so that one members term expires at the end of each official year thereafter.

The adoption of the proposed local law is administrative in nature and will not directly result in any increase in capacity at the wastewater treatment plant, land development approvals, permits or subsequent land disturbance and development.

Since the proposed action will not directly result in any land disturbance or development; and since it would generally apply to the entirety of the Village of Altamont, most of the questions in the EAF are not applicable to this action.