

**VILLAGE OF ALTAMONT**  
**REGULAR BOARD MEETING AGENDA**  
7:00 PM December 7, 2021

Pledge of Allegiance

**Staff Reports**

Altamont Fire Dept  
Public Works  
Police Department  
Treasurer

**Public Comment**

1. Public Hearing on December 7, 2021 at 7:00 p.m. on proposed Local Law No. 3 of 2021 Amending Chapter 300 of the Code of the Village of Altamont and Adopting an increase in the Sewer Service Charge.
2. Review SEQRA for proposed Local Law No. 3 of 2021.
3. Consider approving Resolution Issuing a Negative Declaration under SEQRA and Adopting Local Law No. 3 of 2021 entitled "A Local Law Amending Chapter 300 of the Code of the Village of Altamont and Adopting an increase in the Sewer Service Charge".
4. Consider approval of Library Lights Gazebo Lighting Ceremony fundraiser to support Altamont Free Library to be held on Friday, December 10<sup>th</sup> at 6:00 p.m. at the gazebo in Orsini Park, per request of Joseph Burke, Director.
5. Consider approving renewal of Enhanced Plan with NYS Volunteer Firefighter Cancer Benefit Program for Altamont Fire Department's Eligible Volunteer Firefighter members.
6. Consider authorizing Mayor Dineen to sign supplemental agreement, not to exceed \$2,000, with Barton & Loguidice for processing reimbursement paperwork with DASNY for Sam Grant #24544 regarding Lark Street and Fairview Avenue Sidewalk Replacement project.
7. Consider authorizing Mayor Dineen to expend up to \$37,000 from unallocated reserve for purchase of streetlights from National Grid.
8. Consider approval of Board Minutes for November 3, 2021.
9. Planning Board & Zoning Board Discussion
10. Consider motion to adjourn.

Next scheduled meetings:      Tuesday, January 4, 2022 – 7:00 p.m. – Regular Board Meeting



# ALTAMONT FIRE DEPARTMENT

EST 1893

12/6/2021

November Fire Chief's report.

Dear Members,

For the month of November the department responded to 12 emergency calls.

The membership attended 6 non-emergency events. Events included 1 company meeting, 2 training drills, 1 truck and station inspection, 1 station clean up, and 1 fundraiser.

AFD will be assisting with the Christmas parade in the village on 12/19.

Respectfully,

Kyle Haines  
Fire Chief

## VILLAGE OF ALTAMONT

Jeffrey Moller

Superintendent of Public Works

115 Main Street PO Box 643 Altamont, New York 12009

Phone (518) 861-8554, Ext. 16 Fax (518) 861-5379

Cell (518) 703-1571

villagedpw@nycap.rr.com

12/3/2021

DPW Monthly Report – November

November was a busy month for DPW:

- We worked with our sludge hauler and cleaned the sewage pump stations for the winter
- We have been busy with bag and leaf pick-up. It looks like the leaves are slowing down so most likely next week may be the end for loose leaf pick-up. We will continue to pick-up bags and brush.
- The Bozenkill Park has been winterized along with the pool
- The water main on Altamont Boulevard was repaired and a new tap was installed
- We have changed out the street banners for winter and are working on the Village decorations
- We have been busy in the shop preparing the plows and salters
- Rural Water came out and is in the process of preparing an energy audit for our water system at no cost to the Village
- We are working on the wash rack at the Waste Water Plant and hope to finish it before we have bad weather
- The parking lot lights and poles have been put up behind the office and we will be doing the inside wiring this month

That's it for now.

DPW would like to wish everyone a Merry Christmas and Happy New Year

Thank You,

Jeff

TO: Mayor Dineen; Trustees Fahrenkopf, Ganance, Matulewicz, Scally; DPW  
Supervisor Moller

RE: 2021 Altamont Parks 'Report

My volunteer hours for 2021 are noted:

Schilling – 82.0

Bozenkill – 51.5

Angel/Orsini – 40.0

Grass Garden (AKA Chris's Garden) at the end of Maple – 6.0

Total - 179.5

Schilling Park continues to be the focus of my activity, as is reflected in the hours I have reported.

I had told the mayor five years ago that I would like to turn the upkeep of the Bozenkill Park entrance gardens over to someone else when I turned 70, but there has been no indication that a replacement has been determined. This will be my last year maintaining the Bozenkill areas. The very invasive knotweed had been kept at bay by DPW in past years, but for the last three years, DPW has not assisted, and the weed has encroached into the garden in the right rear and, gardens aside, efforts must be made to control the knotweed before it spreads further into the park.

Prior to the last two years, I had not worked in Orsini and Angel Parks because staff gardeners had taken care of the areas. I have gained much appreciation of the work that Anne and Deb did to upgrade and enhance these areas and have been learning about the plants and how to maintain them. And again, a new team to work in these visually important areas is needed.

In the twenty-some years I have been working in the Village's gardens, many people, both residents and visitors, have expressed their appreciation of the gardens, and the work involved in maintaining them. Altamont is unique, and our gardens are complimentary to the Village. It doesn't take all that much time, but it takes a commitment on the part of the mayor and the trustees to support the Village's green spaces, and perhaps a re-thinking of the process to hire and retain gardeners.

The season is pretty much over, but I did not finish the area around the gazebo in Orsini, or the spaces adjacent to the parking lot at Hungerford Market. If we do have a paid gardener, and if he still has some hours left, perhaps he can clean these areas prior to the ACT holiday gathering in December.

My thanks to DPW staff for their help this summer, and best wishes to all for a safe and enjoyable holiday season.

Keith

December 7, 2021

Patty:

PLEASE ASK THE VILLAGE BOARD TO PASS A RESOLUTION APPROVING  
PAYMENT OF THE FOLLOWING ABSTRACTS

**ABSTRACT #12 November 30, 2021 Handwritten Checks**

GENERAL FUND	11,479.90
WATER FUND	2,653.77
SEWER FUND	<u>2,005.62</u>
TOTAL	\$ 16,139.29

**ABSTRACT #13 December 7, 2021**

GENERAL FUND	\$26,424.34
WATER FUND	4,733.31
SEWER FUND	<u>12,215.67</u>
TOTAL	43,373.32

The following transfers are needed:

**GENERAL FUND**

Amount	From	To
2,000	A1990 Cont. Fund	A5010.400 Street Admin. Heavy Equipment
5,250	A5010.430 Materials	A5010.400 Street Admin Heavy Equipment
130	A3410.457 FD Consumables	A3410.450 FD Misc
36,228	A599 Unapp. Fund Balance	A1364.400 Crouse House Dem.
10	A1325.400 Clerk/Treasurer	A1325.130 Clerk/Treasurer P/T
1,000	A3410.200 FD Equipment	A3410.110 Fire Dept. Admin. Asst
600	A7110.401 Main St. Park	A7110.402 Maple St. Park
8,000	A7140.100 Park Rec.	A5142.410 Snow Removal Equip. Repair
760	A 5182.400 Street Lighting	A7140.401 Electric Power/Park
4,000	A7140.100 Park Recreation	A7140.430 Misc.
1,000	A7620.100 Personnel	A7620.400 Senior Cont. Exp.
1,100	A7620.421 Senior Lunch	A7620.400 Senior Cont. Expenses
13,800	A599 Unapp. Fund Balance	A8140.420 Sidewalks

**WATER FUND**

\$640	F8340.450 MISC.	F8340.420 TRANS/DIST. REPAIRS
2,000	F1990.400 CONT. FD	F8340.422 TRANS/DIST. – HEAVY EQUIP.
2,000	F8340.424 TRANS/DIST.	F8340.422 TRANS/DIST. HEAVY EQUIP
2,152.23	F8340.424 TRANS/DIST.	F8340.422 TRANS/DIST. HEAVY EQUIP

## **Village of Altamont**

### **Local Law No. 3 of 2021**

#### **A Local Law Amending Chapter 300 of the Code of the Village of Altamont and Adopting an increase in the Sewer Service Charge**

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Be it enacted by the Village Board of the Village of Altamont as follows:

##### **SECTION 1: Legislative intent and purpose**

- A. Chapter 300 of the Code of the Village of Altamont, known as the “Village of Altamont Sewer Use Law”, was adopted by Local Law No. 3 of 2008 to provide for efficient, economic, environmentally safe, and legal operation of the public sewer system and treatment plant.
- B. The Village of Altamont Sewer Use Law provides that all persons discharging or depositing wastes into the public sewers shall pay a sewer service charge proportional to the liquid volume of waste so deposited.
- C. In 2013, the Village amended the Sewer Use Law to add a new user fee to the sewer service charge in support of the \$3.575 million Wastewater Treatment Project undertaken pursuant to a New York State Department of Environmental Conservation Order on Consent executed by the Village of Altamont. The user fee is a semiannual capital charge proportional to the total number of units connected to the public sewer system and is be charged to all users of the Village sewer system inside and outside the Village.
- D. The Village has now determined that the sewer user fee must be increased in order to continue to provide for the health, safety and general welfare of the residents of the Village, and the economic, environmentally safe and legal operation of the public sewer system and treatment plant. The user fee increase is necessary to provide for capital improvements and the payment of debt service on Village Wastewater Treatment Plant and will take effect immediately upon the adoption of the local law.

**SECTION 2. Authority.** This local law is adopted pursuant to the authority of Article 14-F of the General Municipal Law and Municipal Home Rule Law §§ 10 and 20.

**SECTION 3. Amendment.** Section 300-85 of the Village of Altamont Code is hereby amended as follows:

Section 300-85(B) of the Code of Altamont (“Reserved”) shall be amended to increase the semiannual user fee from \$45 to \$100 per unit. This fee will continue to be charged to all users of the Village sewer system inside and outside the Village (which shall be called the “user fee”) in support of the \$3.575 million Wastewater Treatment Project.

**SECTION 4.** Each provision of this local law is severable from the others, so that if any provision is held to be invalid or void by a court of competent jurisdiction, such illegal or void provision shall be severed

from this local law which shall nonetheless remain in full force and effect. In the event that a provision is determined to be invalid or void for any reason, any repealer/ rescission provision set forth in this local law in regard to the provision shall not apply or otherwise be given effect.

**SECTION 5.** This local law shall take effect immediately upon filing in the office of the Secretary of State in accord with the provisions of §27 of the Municipal Home Rule Law.

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Board of Trustees, Village of Altamont			
Name of Action or Project: Local Law - Code Amendments			
Project Location (describe, and attach a location map): Village-wide			
Brief Description of Proposed Action: "A Local Law Amending Section 300-85 of the Sewer Use Law to increase the User Charge.			
Name of Applicant or Sponsor: Mayor, Village of Altamont, Kerry Dineen		Telephone: (518) 861-8554	
		E-Mail: mayordineen@gmail.com	
Address: 115 Main St.			
City/PO: PO Box 643, Altamont		State: NY	Zip Code: 12009
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ N/A acres			
b. Total acreage to be physically disturbed? _____ N/A acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ N/A acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): Not applicable			
<input type="checkbox"/> Parkland			



	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?  b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			



**SHORT ENVIRONMENTAL ASSESSMENT FORM – PART 1 ATTACHMENT:**

**ADDITIONAL INFORMATION NARRATIVE**

**ADOPTION OF LOCAL LAW TO AMEND SECTION 300-85(B) THE SEWER USE LAW TO INCREASE THE SEMIANNUAL USER CHARGE**

**NOVEMBER 3, 2021**

Brief Explanation

The Short Environmental Assessment Form (EAF) at section 1.1 asks if administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation is the only approval which must be granted to enable the proposed action to proceed. In this matter, the proposed local law to amend the Village of Altamont Sewer Use Law (“Sewer Use Law”), the answer to this question is Yes. That is, no other approvals must be granted to adopt the local law. In that circumstance the EAF directs that only section 1 of the EAF must be completed. Because the adoption of this local law is not project-specific, it is not necessary to complete 1.2 -1.20 EAF. To provide additional information, this supplement is provided in response to EAF section 1.1.

Name of Action and SEQRA Status:

A Local Law Amending Section 300-85(B) of the Sewer Use Law to Increase the Semiannual User Charge. The proposed local law is classified as an unlisted action.

Description of Action

The Village Board of Trustees (“Village Board”) has determined that the semiannual sewer user fee must be increased to in order to continue to provide for the health, safety and general welfare of the residents of the Village, and the economic, environmentally safe and legal operation of the public sewer system and treatment plant. The user fee increase is necessary to provide for capital improvements and the payment of existing debt service.

The adoption of the proposed local law is administrative in nature and will not directly result in any increase in capacity at the wastewater treatment plant, land development approvals, permits or subsequent land disturbance and development.

Since the proposed action will not directly result in any land disturbance or development; and since it would generally apply to the entirety of the Village of Altamont, most of the questions in the EAF are not applicable to this action.