

Village of Altamont
Special Planning Board Meeting
May 10, 2021

Planning Board Members:

Deb Hext, Chairperson

Stephen Caruso, Board Member

Dan Hitt, Board Member

Barbara Muhlfelder, Board Member

Simon Litten, Board Member

Lance Moore, Building Inspector/Code Enforcer

Tresa Matulewicz, Board Liaison

Ginger Hannah, Secretary

Applicants/Reps: Don Cropsey and Michael
Schramm

The Special Planning Board Meeting was held online using Zoom video communication due to COVID. Chairperson Hext opened the meeting at 7:03 p.m. and welcomed everyone. She stated that due to COVID, this meeting is being held remotely and all audio and video portions of this meeting are being recorded. She said my name is Deb Hext, the Planning Board Chair. She asked the Board Members to introduce themselves, which they did as follows: Simon Litten, Steve Caruso, Dan Hitt. Barbara Muhlfelder joined the meeting at 7:04. Chairperson Hext said we also have representing the Village tonight: Code Enforcer and Building Inspector Lance Moore; Ginger Hannah, Planning Board Secretary and Village Board Liaison, Tresa Matulewicz.

Chairperson Hext thanked everyone for joining. She said we only have one item on the agenda tonight, which is to review the resolution document for the Special Use Permit request from Jeff Thomas to use a space located at 187 Main Street, Altamont, for the operation of a body art / tattoo studio. Albany County has responded since our last meeting and deferred to local consideration, which means they're basically leaving the decision up to us. So I have no questions for the applicant. I've reviewed everything. It looks okay to me. Has everyone had a chance to look at the draft resolution document?

The Board Members responded yes.

Board Member Muhlfelder said I have some comments on that. There were a lot of typos, I think it has to be retyped.

Chairperson Hext said it's just a draft Barb. There may be a few more things that we'll have to add to the conditions. She asked Applicant Schramm if he had a chance to review the draft resolution.

Applicant Schramm said yes I have.

Simon asked what happens to ink not used on a customer.

Michael said I have a product called - it's a solidifier - and that gets dropped into the ink caps and it solidifies any leftover ink and then it's disposed of in the garbage.

Board Member Litten said so it doesn't go to the wastewater?

Applicant Schramm said no.

Simon said his concern was to keep that out of the wastewater.

Chairperson Hext said I've already noted that on the resolution document as number seven that the disposal of any leftover ink will be treated in accordance with a solidifying material and will not be disposed of into the wastewater. When Allyson does the final resolution document, I will have her add that as number seven to the resolution document. So just so that you're aware of that, Michael, that we will be adding another condition to the resolution document.

Applicant Schramm said Okay.

Chairperson Hext asked if anyone else had anything to add. She asked Board Member Muhlfelder to send the typos to her, and she will forward them to Allyson and ask her to then send the final resolution document for us to review.

Board Member Muhlfelder said okay.

Chairperson Hext said thank you. If no one has anything else for Michael or Don Cropsey, I will read the end of the resolution document. I'm not going to read all the whereas so I will start with: Now, therefore be it resolved that the Planning Board of the Village of Altamont hereby approves the application for Special Use Permit, subject to the following conditions: (1) The operator of the approved personal business service and all employees shall obtain and keep current any necessary permits or licenses from the Albany County and/or New York State Health Departments to perform body art tattoo services, and shall comply with any requirements or conditions of said licenses and approvals.

[Note: Discussion was had about days and it was agreed that (2) would read:] (2) The hours of operation shall be limited to 9:00 AM to 9:00 PM, Monday through Saturday, and Sunday every other weekend. (3) There shall be no more than three body artists performing services onsite at the same time as represented in the application and submissions to the New York State Department of Health. (4) Any change to the internal layout and location of artists' stations that is required by Albany County and/or New York State Health Departments (i.e., to provide unobstructed access from the lobby to the bathroom) must be submitted to the Altamont Planning Board for review. (5) All biological waste/sharps are to be kept in approved containers as required by Albany County and/or New York State Department of Health and disposed of by a licensed contractor. (6) A change in use from a body art studio to a different Personal Service Use shall require review by the Planning Board and Special Use Permit amendment. (7) Disposal of ink will be disposed of using solidifier and will not be dumped into the wastewater. Whereupon this resolution was adopted by the Village Planning Board.

Could I have a motion to approve the draft resolution document and the Special Use Permit? Motion made by Board Member Caruso. Seconded by Board Member Hitt. **Roll Call: All in Favor.**

Chairperson Hext said Michael, congratulations. Good luck. Thank you for bringing business into Altamont. We definitely appreciate it.

Applicant Schramm said thank you all. I appreciate your hard work and efforts, and I appreciate your getting together for the special meeting as well. I'm looking forward to serving Altamont and the community.

Chairperson Hext said thank you for being so patient with us. I really appreciate.

Applicant Schramm said I totally understand.

Chairperson Hext said Thank you. With that, could I have a motion to adjourn? Motion to adjourn was made by Board Member Hitt, seconded by Board Member Muhlfelder. **Roll Call: All in Favor.**

Chairperson Hext thanked everyone for their time tonight. Meeting was adjourned at 7:12 p.m.

Respectfully submitted,


Ginger Hannah, Planning Board Secretary

Attachment: Finalized Resolution

RESOLUTION

ALTAMONT PLANNING BOARD

APPROVING SUP AND SITE PLAN AMENDMENT FOR BODY ART STUDIO

WHEREAS, Jeff Thomas (the “Applicant”) has submitted an application for a Special Use Permit to operate a body arts studio in an commercial shopping plaza known as Altamont Corners Shopping Plaza, located on the corner of Route 156 and Route 146 (the “Application”); and

WHEREAS, the existing shopping plaza and is located in the Village’s Central Business Zoning District (CBD); and

WHEREAS, the Village of Altamont Code Enforcement Officer has determined that the proposed use is a Personal Service Business that is permitted by Special Use Permit in the CBD; and

WHEREAS, Village of Altamont Planning Board (“Planning Board”) held a pre-application meet to discuss the Application pursuant to §355-37(B) of the Village of Altamont Zoning Law to, including the proposed sketch plan and applicable zoning requirements; and

WHEREAS, the Applicant submitted a Short Environmental Assessment Form (EAF) with the Application and supplemented its submission with additional information that was requested by the Planning Board; and

WHEREAS, pursuant to the New York State Environmental Quality Review Act (SEQRA), the following activities are classified as Type II Actions and exempt from review under SEQRA pursuant to 6 NYCRR 617.5(c)(18): “Reuse of a residential or commercial structure, or of a structure containing mixed residential and commercial uses, where the residential or commercial use is a permitted use under the applicable zoning law or ordinance, including by special use permit, and the action does not meet or exceed any of the thresholds in section 617.4 of this Part”; and

WHEREAS, the Planning Board has reviewed the EAF submitted by the Applicant which confirms the action involves the reuse of a commercial structure for a use that is permitted under the Village of Altamont Zoning Law; and

WHEREAS, the Planning Board determined the proposed action is a Type II Action exempt from review under SEQRA and scheduled a public hearing on the Application; and

WHEREAS, the Application was referred to the Albany County Planning Board pursuant to GML 239-m and the County Planning Board deferred to the local board; and

WHEREAS, a pubic hearing was duly noticed and held on April 26, 2021 at which time interested members of the public commented on the Application; and

WHEREAS, the Planning Board has reviewed the Application, the revised site plan and comments provided at the public hearing and duly deliberated on the Application and considered the criteria and standards for Special Use Permit and Site Plan approval in regard to this Application.

NOW THEREFORE BE IT RESOLVED that the Planning Board of the Village of Altamont hereby approves the Application for Special Use Permit subject to the following conditions:

1. The operator of the approved Personal Business Service and all employees shall obtain and keep current any necessary permit or licenses from the Albany County and/or New York State Health Departments to perform body art /tattoo services and shall comply with any requirements or conditions of said licenses and approvals.
2. The hours of operation shall be limited to 9:00 am to 9:00 pm., Monday through Saturday, and Sunday every other weekend.
3. There shall be no more than three (3) body artists performing services on-site at the same time as represented in the Application and submissions to the New York State Health Department.
4. Any change to the internal layout and location of artists stations that is required by the Albany County and/or New York State Health Departments (i.e., to provide unobstructed access from the lobby to the bathroom) must be submitted to the Altamont Planning Board for review.
5. All biological waste/ sharps are to be kept in approved containers as required by the Albany County and/or New York State Department of Health and disposed of by a licensed contractor.
6. A change in use from a body art studio to a different Personal Service Use shall require review by the Planning Board and Special Use Permit amendment
7. Ink will be disposed of using solidifier and disposed of in the garbage. It will not be dumped into the wastewater.

WHEREUPON, this Resolution was declared adopted by the Village of Altamont Planning Board:

The motion was moved by Board Member Caruso

The motion was seconded by Board Member Hitt

The vote was as follows:

	Aye	Nay
Chairwoman Hext	<u>✓</u>	<u> </u>
Litten	<u>✓</u>	<u> </u>
Caruso	<u>✓</u>	<u> </u>
Muhlfelder	<u>✓</u>	<u> </u>
Hitt	<u>✓</u>	<u> </u>

STATE OF NEW YORK }
COUNTY OF ALBANY }
VILLAGE OF ALTAMONT }

I have compared the preceding copy with the original Resolution on file in this office adopted by the Village of Altamont Planning Board at a meeting held May 10, 2021, and I DO HEREBY CERTIFY the same to be a correct transcript therefrom and of the whole of the original. I further certify the vote thereon was as follows:

MEMBERS PRESENT	MEMBERS ABSENT	VOTE
Chairwoman Hext		Yea/Nay
Litten		Yea/Nay
Caruso		Yea/Nay
Muhlfelder		Yea/Nay
Hitt		Yea/Nay

Witness my hand and the seal of the Village of Altamont, this 11th day of May, 2021.